

Guidelines for Processing Concerns

1. At the time of delivery of animals to processors, each processor will be supplied with a list of each animal number and buyer. In addition, the processor will be provided contact information for the Extension Agent, 4-H Agent or 4-H program associate, and the FFA Advisor.
2. All processors will be advised prior to slaughter that if any problems arise or if there is a discrepancy with an animal at the time of slaughter, the processor is to contact the Extension Agent, 4-H Agent or 4-H program associate, or the FFA Advisor within 24 hours.
3. The Extension Agent, 4-H Agent or 4-H program associate or FFA Advisor will immediately contact the chairman or the Exec. Committee and the parent/guardian of the exhibitor. At no time shall this information become the subject of common gossip. All information shall be held in the utmost confidence.
4. The Extension Agent, 4-H Agent or 4-H program associate or FFA Advisor and the Exec. Committee chairman shall then immediately begin an investigation into the claim of impropriety, obtaining evidence, i.e. pictures, drug residue testing, etc., and reach a satisfactory conclusion to the claim. If needed, they will ask for assistance from uninvolved experts to help with the investigation and a decision as to whether something was done maliciously or not.
5. Results of the investigation will be provided to the Exec. Committee. The Exec. Committee will share the results of the investigation with the parents/guardian of the exhibitor, allowing the exhibitor and parents/guardian the opportunity to discuss the findings.
6. Following this discussion, the Exec. Board shall consider the allegations and evidence to determine if there is sufficient evidence of ethical misconduct.
7. If there is a unanimous decision of ethical misconduct, the exhibitor shall be banned from market animals at the RCF for a period of one year.
 - a. If a member on the Exec. Board is related to the accused or related to a parent of the accused, they will be excluded from all voting and discussion on this matter.
8. In the event of a guilty verdict, the exhibitor is allowed a period of 10 days to appeal the decision and present their case to the Exec. Board.